



BOARD ACTION REQUEST FORM

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SECTION 1: PURPOSE

The BOARD ACTION REQUEST FORM is designed to 1) enhance the orderly and efficient conduct of Committee and Board meetings; 2) serve as prior notice to all interested parties; 3) aid the Committee Chairs in meeting preparation; 4) provide the Departments with a mechanism for formal communication with the Board; and 5) aid in the creation of the official record of the meeting.

To request an item be added to a committee agenda, submit the completed FORM and all supporting documentation to the applicable Committee Chair for consideration at least 5 days prior to the meeting date/time.

SECTION 2: OVERVIEW

Subject: Juror Mileage Requested by: Amy Johnson

To Committee(s): Public Safety Meeting Date(s) 6/12/2023

Action Requested (Select One): [] Motion [x] Resolution [] Ordinance [] Contract Approval

Executive Session [x] YES [] NO 5 ILCS 120/2(c) Exception:

Requestor's Recommended Action:

The County Board to change the juror mileage reimbursement rate to match the IRS standard mileage rate.

SECTION 3: PROPOSAL

Describe the action requested, including relevant background information, applicable statutory references, potential impact to the County and/or any other departments, and the proposed implementation timeline. Attach additional pages if needed.

Lee County currently pays jurors \$15.00 per day and \$0.35 per mile. Many counties mileage rate is set at the IRS rate.

The annual budget is \$10,000.00 for jury pay and comes out of the County General Fund. It is hard to determine how this will affect the county budget because juries are set for specific dates throughout the year. However, they can come off the calendar at any time for a number of reasons. (Ex.-defendant takes a plea, trial gets continued, etc.)

SECTION 4: FINANCIAL IMPACT

Provide specific financial details including revenue or expenses associated with the request and if this is a one-time or recurring expense. If this is an unanticipated (unbudgeted) expense, explain the catalyst for the request. Attach relevant documents such as revenue/expense projections or vendor bids/quotes.

Budgetary Status (check all that apply): Cost of Proposed Action:

- Checkboxes for budgetary status: no implications, funds available, funds not budgeted (checked), requested for next year, additional revenue, reduce expenditures.

**LEE COUNTY BOARD
DIXON, ILLINOIS**

RESOLUTION NO. _____

A RESOLUTION CHANGING JUROR MILEAGE COMPENSATION

WHEREAS, the Lee County Board provides mileage reimbursement to jurors that serve on jury duty;

WHEREAS, the Lee County Board currently pays jurors mileage reimbursement at the rate of \$0.35 per mile;

WHEREAS, the Finance Committee has reviewed the rate of juror mileage reimbursement and recommends the County Board approve a juror mileage reimbursement rate to match the IRS standard mileage rate.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Lee County Board that the mileage reimbursement rate for jurors who serve on jury duty will receive the IRS standard mileage rate and adjust this mileage rate annually based on the IRS.

PASSED BY THE LEE COUNTY BOARD

THIS _____ DAY OF _____, 2023.

BY: _____

Lee County Board Chairman

ATTEST:

Nancy Petersen
Lee County Clerk & Recorder